



**DUE WITHIN 48 HOURS OF SIGNING A  
SPEAKING ENGAGEMENT CONTRACT**

Please complete and return to Greg White Productions,  
LLC • P.O. Box 3883 • Charleston, WV 25338

## CLIENT QUESTIONNAIRE FORM

### 1) Your Complete Information:

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_ Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone/Emergency Number (in case of emergency so Greg can reach you) (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

### 2) Program Information:

Date of Greg White's Speaking Engagement \_\_\_\_\_ Time(s) \_\_\_\_\_

Preferred topics to be covered by Greg White: \_\_\_\_\_

Location (physical address) of Speaking Engagement: \_\_\_\_\_

Approximate number of audience members for Greg White's engagement: \_\_\_\_\_

Please provide a description of your audience: \_\_\_\_\_

Does Greg need a parking pass?  YES  NO **If yes, please mail A.S.A.P. to Greg White Productions, LLC • P.O. Box 3883 • Charleston, WV 25338 or email to Greg@GregWhiteSpeaks.com**

### 3) Hotel:

Please recommend two of your top preferences for Greg White's lodging including phone number and address:

1. \_\_\_\_\_

2. \_\_\_\_\_

### 4) Ground Transportation:

Will a representative of your group pick up Greg at the airport? If yes, who? \_\_\_\_\_

(Most groups have Greg rent a car or use Uber for convenience – Groups cover all rental car or Uber expenses for duration of stay.)

If you want Greg to rent a car or Uber, please EMAIL DRIVING DIRECTIONS from \_\_\_\_\_ airport to the hotel. Please include driving directions from the hotel to location(s) of the engagement(s). Email to Greg@GregWhiteSpeaks.com.

\*\*\*\*\*NO AIRPORT SHUTTLES, BUSES, VANS permitted for distances over 15 minutes\*\*\*\*\*

### 5) Special Considerations:

Please list any special considerations regarding your audience of which Greg White should be aware: \_\_\_\_\_

PLEASE FILL OUT ENTIRE FORM

**Thank You! Greg White Productions, LLC • P.O. Box 3883 • Charleston, WV 25338 | www.GregWhiteSpeaks.com | Fax 304/342-1487**